

JA JobSpark

2025 Career Cluster Roles

Overall Goal:

Collaborate with the other businesses within your Career Cluster to create and implement hands on career learning experiences that empower and inspire 8th graders to pursue careers of the future, and to own their future success.

Co-Chair Role Commitment:

- Collaborate and coordinate with Junior Achievement of Central Indiana.
- Work closely with your co-chairs and cluster members throughout the planning months to ensure the cluster is moving forward in a timely manner and that monthly meetings are being held and progress is being made
- Recruit new cluster members, ensuring the industry is well-represented by the Indianapolis community
- Form strong cluster membership and engagement between current and new members
- Develop a strategy & guide the design of your cluster's space/exhibit area
- Coordinate hands on activities for students.
- Lead meetings – create and send agendas, minutes, maintain cluster membership lists – monthly meetings beginning in February through a debrief meeting in October
- Attend cluster Co-Chair monthly meetings
- Gather, organize and submit all the needed information around floor plan (planning spreadsheet, floor layout, Wi-Fi, AV, electrical, table needs, signs, expenses, etc)
- Recruit “day of” volunteers for JA JobSpark to run all experiences, as well as additional volunteers to help with flow of the cluster
- Attend JA JobSpark in September
- Actively engage during set-up and three days of event
- Consider being a JA JobSpark sponsor!

Cluster Member Role Commitment:

- Participate in regular planning sessions and debrief from March 2025 – October 2025 ****All Cluster Members must commit to at least 3 monthly planning sessions in order to participate****
- Develop experiential exhibits to fully represent your Career Cluster and inspire students ****All materials must be submitted by end of August to ensure spot at event in September****
- Help define skills necessary to succeed, career pathways and average annual earnings within your cluster
- Recruit “day of” volunteers and attend the JA JobSpark event in September as a volunteer (if you are bringing a hands-on experience, bring enough volunteers from your company to run it)
- Share Company Participation Fee information with your company's leadership
- Consider being a JA JobSpark sponsor (Company Participation Fee included at all levels)

Other Ways to Get Involved:

- As a cluster member - Resource, Advisor, Collaborator (not providing a hands-on experience)
- Meeting Space/Host
- Company members on more than one cluster
- Sub Committee (limited number of spots)
- Attend VIP Experience and Tour
- Be a volunteer/recruit other volunteers